



**DOE MOUNTAIN RECREATION AUTHORITY BOARD**

Meeting Minutes: April 2, 2024, 1:00 p.m.

The Doe Mountain Recreation Authority (DMRA) Board of Directors met on April 2, 2024, at the Doe Mountain Adventure Center, Mountain City, TN 37683.

Board Members Present: Larry Potter, Mona Alderson, Kristy Herman, Jerry Jordon, Jerry Grindstaff, Ray Stout, Frank Arnold, Tim Sain (teleconference), Anthony Duncan (zoom), and Lynn Tully (zoom)

Board Members Absent: Ann Marshall, Gabby Lynch, and Ron Ramsey

DMRA Staff Present: Executive Director Charles Ridlehuber and Board Liaison Brie Novack.

Others Present: Two members of the public were present.

1. Chairman Potter called the meeting to order at 1:00 p.m.

2. **Public Comment Period**

No comments.

3. **Minutes of February 6, 2024 Meeting**

Kristy Herman moved to approve the minutes of the February 6, 2024 meeting; Ray Stout seconded the motion; the motion passed unanimously.

4. **Financial Report**

Treasurer Kristy Herman reported. The Financial Accounting as of March 2024, is filed with the minutes. As of April 1, 2024, the account balance at Johnson County Bank was \$83,590.87, and the Edward Jones balance was \$3,393,832.86. We expect an RTP reimbursement of \$179,032.84 within the

week. Jerry Jordan moved, with a second by Jerry Grindstaff, to approve the Treasurer's report; the motion passed unanimously.

#### 5. **Master Plan Adoption**

Executive Director Charles Ridlehuber provided an overview of the Master Plan, previously circulated to Board members. Ridlehuber recommended adoption of the Plan, which is needed for TDEC and other grants, as well as for general planning purposes. Board members Ann Marshall (TDEC) and Gabby Lynch (The Nature Conservancy), who were unable to attend the meeting, recommended approval via e-mail. Frank Arnold moved, with a second by Kristy Herman, to adopt the Master Plan; the motion passed unanimously.

#### 6. **Land Acquisition**

The Executive Director briefly discussed the proposed DMRA purchase of an 80-acre tract of property at 271A Pedro Shoun Road, to be split from parcel 053 111.00 owned by Doe Valley Campground LLC. The property adjoins DMRA property and the purchase meets many of the requirements contemplated in the Master Plan needed for future expansion. A favorable yellow book appraisal was obtained and will be used to apply for a Land Water Conservation Fund grant. If approved, that grant could reimburse for half the sales price. Gabby Lynch (TNC) recommended approval via e-mail communication.

Ray Stout moved, with a second by Jerry Jordan, to authorize the Executive Director and Executive Committee to proceed with the LWCF grant application and the purchase of the property at the price of \$3,948/acre. The motion passed unanimously.

#### 7. **Legislative Update**

Mona Alderson informed the Board that the bill related to staff benefits probably will be withdrawn after objection by the Comptroller's Office. Alderson and Ridlehuber will be talking to Treasury next week.

#### 8. **Staff Updates**

a) **Intent to apply TDEC Grants/RTP Reimbursement/Audit/SmartWaiver** - Brie Novack reported that TDEC Reimbursement #6 should be deposited any day, after which she will submit the final reimbursement request for around \$200,000. She and Ridlehuber prepared and submitted an "intent to apply" for the next round of TDEC grants. Novack also informed the Board of the implementation of an on-line digital waiver, eliminating paper and allowing more tracking of customers. She and Charles are also working on a response to the draft audit for last fiscal year.

- b) DMRA Rebranding/Shooting Sports Complex - Ridlehuber reported. DMRA has adopted the new logos, which been added to the website and social media and will soon be added to concessions and other branding. Steve Maloney and an engineer will be at Doe the afternoon of April 2, to walk the area and look at the proposed shooting sports complex design. For better communications, a repeater has been built out and will be placed on top of mountain.
- c) Construction/Maintenance - Ridlehuber reported that an EV charging station and air station are in operation. Jim Swift and team will soon finish the Trail 22 reroute and then move on to trail maintenance.
- d) Yamaha Outdoor Access Trail - Ridlehuber reported that Dillon Cornett is making great progress, building 200-300 feet of trail/day.
- e) Programs and Events/OnX Mapping - Ridlehuber mentioned the upcoming archery tournament and that Doe is now on OnX, a popular off road app.

#### 9. **Next Meeting**

The next DMRA Board meeting will be June 4, 2024, at 1:00 p.m., at the Doe Mountain Adventure Center.

#### 10. **Adjournment and Litigation Update**

There being no other business, Frank Arnold moved, with a second by Kristy Herman, to adjourn the meeting; the motion passed; Chairman Potter adjourned the meeting.

After formal adjournment and in closed session, Legal Advisor Mona Alderson provided a brief update to the Board on the status of pending litigation.

Respectfully submitted,

Mona B. Alderson  
Secretary, DMRA

*The mission of the Doe Mountain Recreation Authority is to transform Doe Mountain into a safe, fun, family-oriented, multi-use outdoor recreational destination that promotes local economic development while conserving and protecting its beauty, woods, water and wildlife.*