



DOE MOUNTAIN RECREATION AUTHORITY BOARD

Meeting Minutes: June 4, 2024, 1:00 p.m.

The Doe Mountain Recreation Authority (DMRA) Board of Directors met on June 4, 2024, at the Doe Mountain Adventure Center, Mountain City, TN 37683.

Board Members Present: Larry Potter, Gabby Lynch, Mona Alderson, Kristy Herman (zoom), Jerry Jordon, Jerry Grindstaff, Ray Stout, Tim Sain, Anthony Duncan (zoom), Ann Marshall (zoom), and Lynn Tully (zoom)

Board Members Absent: Frank Arnold, Ron Ramsey, and Dennis Tumlin

DMRA Staff Present: Executive Director Charles Ridlehuber and Board Liaison Brie Novack.

Others Present: two members of the public were present for a portion of the meeting.

1. Chairman Potter called the meeting to order at 1:00 p.m.

2. **Public Comment Period**

No comments.

3. **Minutes of April 2, 2024 Meeting**

Ray Stout moved to approve the minutes of the April 2, 2024 meeting; Gabby Lynch seconded the motion; the motion passed unanimously.

4. **Financial Report**

Treasurer Kristy Herman reported. The Financial Accounting as of May 31, 2024, is filed with the minutes. As of May 31, 2024, the account balance at Johnson County Bank was \$141,100.82, and the Edward Jones balance was \$3,104,269.45. Jerry Jordan moved, with a second by Jerry Grindstaff, to approve the Treasurer's report; the motion passed unanimously.

5. Polaris Rental Program

Executive Director Ridlehuber updated the Board. DMRA is currently leasing twelve units; he expects DMRA should be close to breaking even this year. Ridlehuber proposed continuing the program but reducing the number of units to seven. Jerry Jordan moved to renew the program for another year; Tim Sain seconded the motion; the motion passed unanimously.

6. FY 2024-25 Budget

Executive Director Ridlehuber covered highlights of the proposed budget, which is filed with the Minutes. Two capital purchases would be from reserves: DMRA’s purchase of the Adventure Center from Johnson County and the purchase of a 60G excavator at the end of its lease term. Gabby Lynch moved, with a second by Jerry Jordan, to adopt the FY 25 budget as proposed. On a roll call vote, the motion passed unanimously.

7. Employee Handbook

Executive Director Ridlehuber proposed adoption of Handbook that draws from state and Johnson County Handbooks. Mona Alderson moved to approve the Handbook and authorize the Executive Director to make future changes as necessary and/or appropriate; Ray Stout seconded the motion; the motion passed unanimously.

8. OHV on Highways

Executive Director Ridlehuber pointed out areas in Johnson County already approved for OHV use. He proposes to work on legislation to add additional routes for connectivity. A Committee comprised of Ray Stout, Jerry Jordan, Jerry Grindstaff, Kristy Herman, and Anne Marshall will work with him to come up with a legislative proposal for the August meeting.

9. Board of Directors

Mona Alderson informed the Board of the need to elect DMRA Board officers for a two year term ending in December 2025. Ray Stout moved, with a second by Jerry Grindstaff, to re-elect the following incumbent officers:

- Chairman: Larry Potter
- Vice-Chair: Gabby Lynch
- Secretary: Mona Alderson
- Treasurer: Kristy Herman.

The motion passed unanimously.

10. **Staff Updates**

- a) TDEC Grants/RTP Reimbursement - Brie Novack reported that all reimbursement requests have been submitted to TDEC. DMRA has submitted 2024 RTP and LWCF grant requests.
- b) Annual Audit (MG Group) - Brie Novack reported that the Executive Director had signed a contract with MG Group for next year's audit. We are awaiting a copy of the final audit for FY 22-23.
- c) Land Acquisition/Shooting Sports Complex - Executive Director Ridlehuber reported DMRA closed on the Pedro Shoun property last week. Griggs and Maloney are working on the design for Shooting Sports Complex.
- d.) Economic Impact Study - Executive Director Ridlehuber has contacted Tennessee Tech to conduct a study, at no cost to DMRA.
- d) Construction/Maintenance - The reroute of Trail 22 is complete.
- e) Yamaha Outdoor Access Trail Grant - Dillon Cornett will soon complete the three mile loop and complete the work on this grant.
- f) Programs and Events - Cody Howell reported that archery events have been popular and that guided hikes will be offered over the summer. In addition, the night rides have been popular. He is also working on education program, and a major clinic with Graham Jarvis is scheduled for July.

11. **Next Meeting**

The next DMRA Board meeting will be August 6, 2024, at 1:00 p.m., at the Doe Mountain Adventure Center.

12. **Adjournment**

There being no other business, Chairman Potter adjourned the meeting at approximately 1:55 p.m.

Respectfully submitted,

Mona B. Alderson
Secretary, DMRA

The mission of the Doe Mountain Recreation Authority is to transform Doe Mountain into a safe, fun, family-oriented, multi-use outdoor recreational destination that promotes local economic development while conserving and protecting its beauty, woods, water and wildlife.