



DOE MOUNTAIN RECREATION AUTHORITY BOARD

Meeting Minutes: February 4, 2025, 1:00 p.m.

The Doe Mountain Recreation Authority (DMRA) Board of Directors met on February 4, 2025, at the Doe Mountain Adventure Center, Mountain City, TN 37683.

Board Members Present: Gabby Lynch (zoom), Mona Alderson, Kristy Herman (zoom), Jerry Jordon, Ray Stout, and Anne Marshall (zoom). A quorum was not present.

Board Members Absent: Larry Potter, Anthony Duncan, Tim Sain, Lynn Tully, Jerry Grindstaff, Frank Arnold, and Dennis Tumlin.

DMRA Staff Present: Executive Director Charles Ridlehuber (zoom), Board Liaison Brie Novack, and Trail Construction Supervisor Jim Swift

Others: Jamie Meade and Jon Davenport, who have been nominated to serve on the Board.

1. Vice-Chair Lynch called the meeting to order at 1:00 p.m.

2. **Public Comment Period:** None.

3. **Minutes of December 3, 2024 Meeting**

The minutes from December 3, 2024, were not approved for lack of a quorum. This will be moved to April.

4. **Financial Report**

Treasurer Kristy Herman reported. The Financial Accounting as of January 31, 2025 is filed with the minutes. The account balance at Skyline (formerly Johnson County) Bank was \$72,247.16, and the Edward Jones balance was \$ 2,768,257.07, for a total of \$2,834,504.23. We recently released \$125,000.00 to Johnson County to cover payroll for full-time employees. The Financial Report was not approved for lack of a quorum. We will move this to the April meeting.

5. **Capital & 5th Strategies**

Courtney Atnip reported via Zoom regarding the current legislative session. She met with Senator Crowe last week and is meeting with Treasury this week. We will request an appropriation again this year.

6. **Herman Property Easement**

Charles Ridlehuber discussed the proposed grant of an easement from Kristy Herman to DMRA to allow access to the Pedro Shoun property. After discussion, the matter of acceptance of the easement was tabled until April.

7. **Non-motorized RFP**

Six firms have respond to the RFP for a non-motorized trail plan. Ridlehuber will consult with Anthony Duncan, Mona Alderson, and Anne Marshall prior to finalizing the award.

8. **Anew Carbon Program**

Gabby Lynch informed the Board regarding the status of the carbon project. Damage from Hurricane Helene will be reviewed to determine if there is any impact on the carbon program and future carbon revenue.

9. **The Nature Conservancy Resilient and Connected Appalachians Grant Program**

Brie Novack briefed that staff have been unable to find a project that would fit within the grant this year, but they will continue to look for next year.

10. **Calendar Year in Review:**

Brie Novack and Charles Ridlehuber briefed on the accomplishments in 2024.

11. **Staff Updates:**

a) Brie Novack briefed on several items:

- Audit: Charles has signed the management letter for the FY 24 Audit.
- RTP: Work is progressing on the environmental requirements.
- LWCF: The grant application has passed state review.
- FEMA: Staff has submitted the application for Project 1, which covers work completed as of January 10, post Helene.

b) Jim Swift briefed on several items, including:

- The acquisition of a dump truck
- Improvements to the Adventure Center

c) Charles Ridlehuber briefed on several items:

- Polaris Slingshots - Application approved for three to arrive in April.
- Pedro Shoun Road Master Plan: McGill & Associates will finish soon.
- Shooting Sports Complex: Working on construction design.
- Acknowledgement of the work done by Appalachian Singletrack Riders to help clear trails.

9. **Next Meeting**

The next DMRA Board meeting will be April 1, 2025, at 1:00 p.m., at the Doe Mountain Adventure Center.

10. **Adjournment**

Mona Alderson moved, with a second from Jerry Jordan, to adjourn the meeting. The motion passed, and, there being no other business, Vice-Chairman Lynch adjourned the meeting at approximately 2:03 p.m.

Respectfully submitted,

Mona B. Alderson
Secretary, DMRA

The mission of the Doe Mountain Recreation Authority is to transform Doe Mountain into a safe, fun, family-oriented, multi-use outdoor recreational destination that promotes local economic development while conserving and protecting its beauty, woods, water and wildlife.