



## **DOE MOUNTAIN RECREATION AUTHORITY BOARD**

Meeting Minutes: December 2, 2025, 1:00 p.m.

The Doe Mountain Recreation Authority (DMRA) Board of Directors met on December 2, 2025, at the Doe Mountain Adventure Center, Mountain City, TN 37683.

Board Members Present: Larry Potter, Mona Alderson, Kristy Herman, Jerry Jordan, Ray Stout, Jerry Grindstaff, Jamie Meade, Jeff Prater, Dennis Tumlin (zoom), Anthony Duncan (zoom), Lynn Tully (zoom), and Brian Clifford (phone)

Board Members Absent: Gabby Lynch, Jon Davenport, Frank Arnold

DMRA Staff Present: Executive Director Charles Ridlehuber, Board Liaison Brie Novack

Others Present: one member of the public

1. Chairman Potter called the meeting to order at 1:00 p.m.
2. **Public Comment Period**: No comments from the public.
3. **Minutes of October 7, 2025 Meeting**

Kristy Herman moved to approve the minutes of the October 7, 2025 Board meeting; Ray Stout seconded the motion; the motion passed.

### **4. Financial Report**

Treasurer Kristy Herman reported. The Financial Accounting as of November 30, 2025 is filed with the minutes. The account balance at Skyline National Bank was \$95,825.51, and the Edward Jones balance was \$1,892,770.23, for a total of \$1,988,595. Ray Stout moved to approve the financial report; Jerry Jordan seconded the motion; the motion passed.

## **5. Shooting Sports Complex**

Ben Byars with Griggs and Maloney reported on the Phase 1 grading and construction plans for the site. This would also include required permits. The goal is to be bid-ready (ready to put out for bid) for phase 1 in March 2026.

## **6. DMRA Legislative Funding Proposal Revised**

Executive Director Ridlehuber briefed the current capital improvement proposal, which excludes the lodge, campground, nature center, and amphitheater.

## **7. ANEW Carbon Update:**

Mona Alderson briefed on the status of discussions with ANEW regarding an overpayment of \$300-400,000 made by ANEW. Jerry Jordan moved, with a second by Jeff Prater to authorize the Executive Committee to continue research and settle with ANEW. The motion carried by unanimous vote.

## **8. Updated Master Plan Approval**

Ridlehuber briefed on updates to the Master Plan, adding Appendixes that include the plan for the Pedro Shoun property, a design plan for the Roan Creek Campground, the shooting sports complex plan, and the non-motorized trail plan. Mona Alderson moved, with a second from Kristy Herman to adopt the Master Plan with the Appendixes; motion carried unanimously.

## **9. ARC Grant Approval:**

Executive Director Ridlehuber briefed on an Appalachian Regional Commission grant that could be used to build the new Adventure Center. The grant requires a 30% match. Dennis Tumlin offered to prepare a support letter; Jeff Prater also offered assistance. Ray Stout moved, with a second by Jamie Mead, to authorize the application; the motion carried unanimously.

## **10. Staff Updates:**

### **a. Brie Novack**

- RTP work will begin December 15.
- Novack will be applying for LWCF 50% reimbursement for purchase of the Pedro Shoun property on December 15.
- FEMA/TEMA: all requested funds obligated from FEMA to TEMA; Novack expects further delays.
- Annual Audit: The audit is finalized. Ridlehuber commended Novack for her work with the auditors.
- The Staff and Board Christmas pot luck will be December 12 at noon.

b. Charles Ridlehuber

- Roan Creek Campground: The goal is to have the campground and a couple of cabins operational by April 2026.
- Veterans Trail Run: The run was successful and well-attended locally.
- Kettlefoot Trail: DMRA will be putting out an RFP for the non-motorized Kettlefoot Trail in the coming weeks.
- The trail construction staff has connected the main trail system to the Pedro Shoun property.

**11. Next meeting:**

The next DMRA Board meeting will be February 3, 2026, at 1:00 p.m., at the Doe Mountain Adventure Center.

**12. Adjournment**

Jerry Jordan moved, with a second by Jamie Meade, to adjourn the meeting. The motion passed, and, there being no other business, Chairman Potter adjourned the meeting.

Respectfully submitted,

Mona B. Alderson  
Secretary, DMRA

*The mission of the Doe Mountain Recreation Authority is to transform Doe Mountain into a safe, fun, family-oriented, multi-use outdoor recreational destination that promotes local economic development while conserving and protecting its beauty, woods, water and wildlife.*