



DOE MOUNTAIN RECREATION AUTHORITY BOARD

Meeting Minutes: February 3, 2026, 1:00 p.m.

The Doe Mountain Recreation Authority (DMRA) Board of Directors met on February 3, 2026, at the Doe Mountain Adventure Center, Mountain City, TN 37683.

Board Members Present: Larry Potter, Mona Alderson, Gabby Lynch, Jerry Jordan, Ray Stout, Jerry Grindstaff, Jeff Prater (zoom), Dennis Tumlin (zoom), Anthony Duncan (zoom), Lynn Tully (zoom), Brian Clifford (zoom), and Jon Davenport (zoom)

Board Members Absent: Frank Arnold, Kristy Herman, and Jamie Meade

DMRA Staff Present: Executive Director Charles Ridlehuber, Board Liaison Brie Novack

Others Present: one member of the public

1. Chairman Potter called the meeting to order at 1:00 p.m.

2. **Public Comment Period**: No comments from the public.

3. **Minutes of December 2, 2025 Meeting**

Brian Clifford moved to approve the minutes of the December 2, 2025 Board meeting; Ray Stout seconded the motion; the motion passed.

4. **Financial Report**

Brie Novack reported in the absence of Treasurer Kristy Herman. The Financial Accounting as of January 31, 2026 is filed with the minutes. The account balance at Skyline National Bank was \$80,230.36 and the Edward Jones balance was \$1,892,245.75, for a total of \$1,972,476.11. Jerry Grindstaff moved to approve the financial report; Jerry Jordan seconded the motion; the motion passed.

5. Shooting Sports Complex

Ben Byars with Griggs and Maloney reported on the status of grading and construction plans for the site. The goal is to have bids advertised, submitted, and ranked so that a recommendation for approval can be made at the April Board of Directors meeting.

6. Carbon Update

Gabby Lynch reported that the Executive Committee continues to negotiate with ANEW on the overpayment. She also briefed on a proposal from TerraCarbon to provide consulting services to review the carbon project and produce a report on how to keep project in compliance and maximize any possible additional credits. Mona Alderson made a motion, seconded by Gabby Lynch, that DMRA enter into the consulting agreement with TerraCarbon for an initial consultation not to exceed \$10,000, with the Executive Committee authorized to commit up to an additional \$20,000 if the Committee deems necessary; the motion passed with no dissent.

7. DMRA Legislative Update

Mona Alderson stated that Congressman Hill and Senator Crowe have DMRA's legislative proposal and funding request.

8. Kettlefoot Trail RFP Contract Award Recommendation

Anthony Duncan, Mona Alderson, and Charles Ridlehuber reviewed the nine bid submissions to construct the lower non-motorized Kettlefoot Trail. Duncan reported the group's recommendation to select Rocktree Trails, which had a bid of \$118,607. Bids ranged from \$110,000 to \$295,000. Gabby Lynch moved to award the contract for the Lower Kettlefoot Trail to Rocktree Trails; Lynn Tully seconded the motion; the motion passed with no dissent.

9. LWCF Grant Application for Roan Creek Campground

Brie Novack reported that DMRA has been invited to apply for an LWCF grant that would reimburse for up to 50% of the cost of the campground property; the application is due April 1. DMRA will hold two public meetings - on February 20 at 3:30 p.m. and March 3 at 12:30 p.m. at the Adventure Center. Ray Stout moved, with a second by Gabby Lynch, that DMRA apply for the grant; the motion passed with no dissent.

10. Federal Innovation Grant Matching Fund Application

Brie Novack briefed on a grant that provides matching funds for other grants. Jerry Jordan moved, with second by Lynn Tully, to authorize Novack to look further into this grant opportunity; the motion passed with no dissent.

11. Year in Review

Charles Ridlehuber briefed on DMRA 2025 highlights; the slides from the Board packet are filed with the minutes.

12. Staff Updates:

a. Brie Novack

- Audit Report: Should be finalized soon.
- RTP: This grant cycle became active on December 15.
- LWCF: Novack will be applying for LWCF 50% reimbursement for purchase of the Pedro Shoun property, and she is working on the application for 50% reimbursement for the purchase of Roan Creek Campground.
- FEMA/TEMA: All requested funds obligated from FEMA to TEMA; state action is pending.

b. Charles Ridlehuber

- DMRA events are on the website.
- DMRA Construction and Maintenance staff has been working on moto trails and the campground.

13. Next meeting:

The next DMRA Board meeting will be April 7, 2026, at 1:00 p.m., at the Doe Mountain Adventure Center.

14. Adjournment

Jerry Jordan moved, with a second by Gabby Lynch, to adjourn the meeting. The motion passed, and, there being no other business, Chairman Potter adjourned the meeting.

Respectfully submitted,

Mona B. Alderson
Secretary, DMRA

The mission of the Doe Mountain Recreation Authority is to transform Doe Mountain into a safe, fun, family-oriented, multi-use outdoor recreational destination that promotes local economic development while conserving and protecting its beauty, woods, water and wildlife.